ABSTRACT SUBMISSION  
Guidelines and Requirements

2020 Meeting Management Site: https://www.aievolution.com/ars2001/

Important Dates and Deadlines
- October 16, 2019: Online abstract submission site opens
- January 10, 2020: Abstract submissions due, 11:59 p.m. EST
- March 4, 2020: Abstract submitters receive submission status notification

Submission Preparation
Please submit Medically Challenging Case and Scientific Abstract submissions to the 2020 Meeting Management Site. The online abstract submission form will request for the following information:

*Indicates a required field

*Title / References
- **Title:** Must clearly reflect the abstract content and include any animals used.
- **References:** List references in the order in which they appear in the abstract. Cite only the name of the publication, volume, page number, and year.

*Authors
- Add the Presenting Author, co-Authors(s) and Institution(s). The Author and Institution listing will appear in the Meeting App and Program materials as submitted.

**Note:** When added to a submission, co-authors are sent an automated email to complete the online CME. Submissions are not considered complete until all authors complete the online CME Disclosure Form.

*Introduction
- Describe the purpose of the study.

*Methods
- Provide clear statements in the following areas: Research design; research setting; number of patients enrolled in the study and how they were selected; a description of the intervention (if appropriate); and a listing of the outcome variables and how they were measured. Describe the statistical methods used for analysis.

Medically Challenging Cases: Please provide a review of the Case Report

*Results
- Describe the subjects that were included and excluded from the study. List the frequencies of the most important outcome variables. If possible, present comparisons of the outcome variables between various subgroups within the study (e.g., treated vs. untreated, male vs. female).

Medically Challenging Cases: Please enter [Not Applicable – Medically Challenging Case Report]
Conclusions
Summarize the conclusions supported by the data presented in the abstract and further implications of the study.

Category
- **Abstract Category (select 1)**
  - Medically Challenging Case
  - Scientific Abstract

- **Stage of research:**
  Indicate your stage of research (select 1).
  - Clinical Study
  - Preclinical Study

- **Area of focus for research:**
  Select the area of focus for your research (select 1).
  - Basic Science Research
  - Clinical Research

- **Meeting Selection**
  *Note: Please carefully review the description and only select the applicable meeting(s).*
  - **AUA Annual Meeting**: Focuses on academic anesthesiology and does not accept Medically Challenging Cases.
  - **SOCCA Annual Meeting and Critical Care Update**: Focuses on critical care.
  - **IARS Annual Meeting**: Focuses on state-of-the-art, basic and clinical research data in all areas of clinical and basic science anesthesiology.

Subspecialty Category
- Airway Management
- Ambulatory Anesthesia
- Anesthetic Pharmacology
- Blood Management
- Cardiovascular Anesthesiology
- Critical Care
- Economics, Education and Policy
- Geriatric Anesthesia
- Global Health
- Liver
- Neuroscience in Anesthesiology and Perioperative Medicine
- Obesity
- Obstetric Anesthesia
- Pain Mechanisms
- Pain Medicine
- Patient Safety
- Pediatric Anesthesia
- Perioperative Anesthesia
- Regional Anesthesia
- Respiration
- Sleep Medicine
- Technology, Computing and Simulation, Equipment Monitoring
- Trauma
*Additional Information

- **Consider for an Award (select one).**
  
  Note: Carefully review the [Abstract Awards Guidelines and Eligibility Requirements](#) before submitting your application.

  - Yes
  - No

- **Presenting Author Level of Training (Select one)**
  
  - In-Training
  - 1-6 Years after Training
  - 7-10 Years after Training
  - 11 or More Year after Training

- **Membership (Please select all that apply)**
  
  Please enter your Member ID# or email address associated with your membership.

  - IARS Member
  - AUA Member
  - SOCCA Member

1. **Images/Charts:**

   Charts may be created or uploaded in this step of the submission process. There is a limit of five (5) images or charts per abstract. The Images / Charts are not included in the total character count. You may only upload files which are 200 MB or less and in one of the following file formats: jpg, gif, pdf, doc, or docx.

**Submission Rules**

- Revisions are not allowed after the deadline. The abstract will be listed in all program materials as submitted.
- There are no restrictions on the number of submissions per submitter or presentations per presenter.
- The abstract text must be in English. The abstract body must be 700 - 3,000 characters (including spaces).
- Brand Names are prohibited. Please use the generic name.
- Abstract reviews are blinded. Do not include the institution in the abstract body or title.
- Research presented at the 2020 Annual Meetings should not be published in an indexed journal prior to the 2020 Annual Meetings.

**Human Subjects**

- Human subjects should not be identifiable. Do not disclose patients’ names, initials, hospital numbers, dates of birth, or other protected health care information.
- Please review the [WMA Declaration of Helsinki - Ethical Principles for Medical Research Involving Human Subjects](#)
- Retain copies of the IRB approval and documentation of written informed consent from each study subject.
- Please review the US Department of Health & Human Services Guidelines: [https://www.hhs.gov/hipaa/for-professionals/privacy/special-topics/de-identification/index.html#standard](https://www.hhs.gov/hipaa/for-professionals/privacy/special-topics/de-identification/index.html#standard)

Animal Subjects
- Research performed in vertebrate animals must explicitly state that the study was approved by the authors’ IRB for animal research (e.g., the Institutional Animal Care and Use Committee).
- Please review the US Public Health Service Policy on Humane Care and Use of Laboratory Animals: [https://olaw.nih.gov/policies-laws/phs-policy.htm](https://olaw.nih.gov/policies-laws/phs-policy.htm)

Poster Presenter Reimbursement Policy
Poster presenters at the IARS, AUA and SOCCA 2020 Annual Meetings are responsible for all expenses including registration, hotel and travel. Presenters must register for the Annual Meeting(s) for which they are presenting.

Submission Best Practices
- **Originality and Scientific Merit:** Were novel concepts or approaches used? Does the abstract challenge existing paradigms or develop new methodologies or technologies? Does the abstract address an important problem? Was scientific knowledge advanced?

- **Quality and Integrity of Research Design and Data Analysis:** Is the study design clearly described? Are issues of reliability and validity of the measures addressed? Are the statistical analyses appropriate?

- **Conclusions:** Are conclusions clearly stated? How well are the conclusions justified by the data?

- **Technical Writing:** Is the abstract clearly written and well-organized, or is the abstract difficult to follow and unfocused? Are there virtually no spelling, punctuation, or grammatically errors, or do the errors pose a distraction to the content provided in the abstract submission?
ABSTRACT AWARDS AND ORAL PRESENTATIONS  
Guidelines and Eligibility Requirements

IARS Annual Meeting

Kosaka Best Abstract Awards
The Kosaka Best Abstract Awards are awarded to the top scoring abstracts submitted to the IARS Annual Meeting in three categories: Clinical Research, Basic Science or by a scholar. Three (3) Top Finalists and seven (7) Finalists are selected in each category. The awardees will receive a $50 prize and will present during the Kosaka Best Abstracts Session.

The Kosaka Best Abstract Awards are supported by the Japan Society for Clinical Anesthesia (JSCA) and the International Anesthesia Research Society (IARS). The founder of the JSCA, Dr. Futami Kosaka, started a cooperative relationship with IARS in 1990 and developed the foundation for today’s Kosaka Best Abstracts Session.

Kosaka Best Abstracts Session
The Kosaka Best Abstracts Session has an open poster viewing and discussion segment and an oral presentation segment. The Top Finalists and Finalists will present their paper poster during the discussion segment. The Top Finalists will provide an oral presentation (5 min. oral presentation, plus 3 min. for Q&A; Max of 5 slides). One (1) winner from each category will be determined at the conclusion of the awards session.

Eligibility Requirements:
• The abstract:
  o Must be submitted to the IARS Annual Meeting.
  o Must be submitted in Clinical Research, Basic Science or by a Scholar.
• The presenting author indicated in the abstract submission:
  o Must be junior faculty member within the first six years of faculty appointment at the instructor or assistant professor level
  o Will receive the prize.
  o Is not required to have an active IARS Membership.
• The abstract must be presented during the Kosaka Best Abstracts Session at the IARS Annual Meeting.  
  Note: If the presenting author is not able to attend the IARS Annual Meeting, any co-author may present the abstract. However, the prize will be given to the presenting author indicated in the initial submission.

Prize:
• The Finalists and Top Finalists will receive:
  o $50 and a certificate during the IARS Annual Meeting
• The Winners will receive:
  o $500 and a plaque after the IARS Annual Meeting
ABSTRACT AWARDS AND ORAL PRESENTATIONS
Guidelines and Eligibility Requirements

AUA Annual Meeting

Outstanding Oral Presentation
The Outstanding Oral Presentation is given to the top nine (9) scoring abstracts submitted to the AUA Annual Meeting. The recipients will receive a certificate and will provide an oral presentation during the Scientific Advisory Board (SAB) Oral Session.

Eligibility Requirements:
- The abstract must be submitted to the AUA Annual Meeting.
- The presenting author indicated in the abstract submission:
  - Must provide an oral presentation (10 min. oral presentation, plus 3 min. for Q&A; Max of 10 slides) during the Scientific Advisory Board (SAB) Oral Session at the AUA Annual Meeting.
  - Will receive the prize.

Prize:
- Certificate during the AUA Annual Meeting

Junior Faculty Travel Award
The Junior Faculty Travel Award is awarded to the two (2) top scoring abstracts submitted to the AUA Annual Meeting in the areas of pediatric anesthesia or perioperative medicine by an early-stage academic anesthesiologist within the first six years of faculty appointment at the instructor or assistant professor level. Each awardee will receive a $500 prize and a certificate, and will provide an oral presentation during the Scientific Advisory Board (SAB) Oral Session.

Eligibility Requirements:
- The abstract:
  - Must be submitted to the AUA Annual Meeting.
  - Must be submitted in the areas of pediatric anesthesia or perioperative medicine.
- The presenting author indicated in the abstract submission:
  - Must have an active AUA Membership.
  - Must be an early-stage academic anesthesiologist within the first six years of faculty appointment at the instructor or assistant professor level.
  - Must provide an oral presentation (10 min. oral presentation, plus 3 min. for Q&A; Max of 10 slides) during the Scientific Advisory Board (SAB) Oral Session at the AUA Annual Meeting in order to receive the award.
  - Note: The Junior Faculty Travel Award cannot be presented by a co-author.
  - Will receive the prize.

Prize:
- $500 after the AUA Annual Meeting
- Certificate during the AUA Annual Meeting
Junior Faculty Research Award
The Junior Faculty Research Award is awarded to the two (2) top scoring abstracts submitted to the AUA Annual Meeting by an early-stage academic anesthesiologist within the first six years of faculty appointment at the instructor or assistant professor level. The awardees will receive a plaque and will provide an oral presentation during the Scientific Advisory Board (SAB) Oral Session.

Eligibility Requirements:
- The abstract must be submitted to the AUA Annual Meeting.
- The presenting author indicated in the abstract submission:
  - Must have an active AUA Membership.
  - Must be junior faculty member within the first six years of faculty appointment at the instructor or assistant professor level.
  - Must provide an oral presentation (10 min. oral presentation, plus 3 min. for Q&A; Max of 10 slides) during the Scientific Advisory Board (SAB) Oral Session at the AUA Annual Meeting.
    Note: The awardee must present in order to receive the award. The Junior Faculty Research Award cannot be presented by a co-author.
  - Will receive the prize.

Prize:
- Plaque during the AUA Annual Meeting

Margaret Wood Resident Research Award
The Margaret Wood Resident Research Award is awarded to the highest scoring abstract submitted to the AUA Annual Meeting by a resident or fellow. The awardee will receive a $1000 prize and a certificate, and will provide an oral presentation during the Scientific Advisory Board (SAB) Oral Session.

Eligibility Requirements:
- The abstract must be submitted to the AUA Annual Meeting.
- The research done in a laboratory (wet or dry) must be in the United States.
- The presenting author indicated in the abstract submission:
  - Must be a resident or a fellow.
  - Must provide an oral presentation (10 min. oral presentation, plus 3 min. for Q&A; Max of 10 slides) during the Scientific Advisory Board (SAB) Oral Session at the AUA Annual Meeting in order to receive the award.
    Note: The Margaret Wood Resident Research Award cannot be presented by a co-author.
  - Will receive the prize.

Prize:
- $1000 after the AUA Annual Meeting
- Certificate during the AUA Annual Meeting
Resident Travel Award
The Resident Travel Award is awarded to the two (2) top scoring abstracts submitted to the AUA Annual Meeting by a resident or fellow. The awardees will receive a $1000 prize and will provide an oral presentation during the Scientific Advisory Board (SAB) Oral Session.

Eligibility Requirements:
- The abstract must be submitted to the AUA Annual Meeting.
- The presenting author indicated in the abstract submission:
  - Must be a resident or a fellow.
  - Must provide an oral presentation (10 min. oral presentation, plus 3 min. for Q&A; Max of 10 slides) during the Scientific Advisory Board (SAB) Oral Session at the AUA Annual Meeting in order to receive the award.
    
    Note: The Resident Travel Award cannot be presented by a co-author.
  - Will receive the prize.

Prize:
- $1000 after the AUA Annual Meeting
- Certificate during the AUA Annual Meeting
ABSTRACT AWARDS AND ORAL PRESENTATIONS

Guidelines and Eligibility Requirements

SOCCA Annual Meeting and Critical Care Update

Young Investigator Award
The Young Investigator Award is awarded annually to the three (3) top scoring abstracts submitted to the SOCCA Annual Meeting by early-stage anesthesiologists. The awardees exemplify the Society's mission to educate anesthesiologists in the care of critically ill patients and to foster the knowledge and practice of critical care medicine by anesthesiologists. The awardees will present orally during the Young Investigator Awards Session.

Eligibility Requirements:
- The abstract must be submitted to the SOCCA Annual Meeting.
- The presenting author indicated in the abstract submission:
  - Must have an active SOCCA Membership.
  - Will receive the prize.
  - Must provide an oral presentation (10 min. oral presentation, plus 3 min. for Q&A; Max of 10 slides) during the Young Investigator Awards Session at the SOCCA Annual Meeting is required in order to receive the award.
  
  Note: The Young Investigator Award cannot be presented by a co-author.

Prize:
- Young Investigator Award – Winner
  - Round-trip economy airfare to the SOCCA Annual Meeting and one night at Headquarters Hotel during the SOCCA Annual Meeting
  - Plaque during the SOCCA Annual Meeting
  - $1000 after the SOCCA Annual Meeting

- Young Investigator Award – 1st and 2nd Runners up
  - Certificate during the SOCCA Annual Meeting