



Create a MiCME Account to Claim CME Credit

MiCME Account Creation:

1. Navigate to MiCME.Medicine.umich.edu
2. Click the **Create a MiCME account** link if you are external to UM and Click Level 1 if you have a UM Level 1 login.
3. Complete your **Profile**.
4. The account is now created and you may claim CME credit.

How to Claim Credit:

1. Once your MiCME account has been created, navigate to your **Dashboard**.
2. On the Credit Center Card, click **Claim Credits and View Certificates**.
3. Scroll the list of **Search for Other Activities** to find the Activity Title.
4. Click on **Claim** under the **Action** column.
5. Click **Add Credit**.
6. Confirm the credit amount.
7. Click the **I Attest** box and click **Next**.
8. Complete the evaluation.
9. Scroll down to **Awarded Credits**. Click **View Summary Certificate**. Credits for this meeting, as well as any subsequent CME meetings you attend at the University of Michigan Medical School, will be available here. Should you need proof of these credits at a later time, you can log back into the MiCME website and access/print them at your convenience.

Credit claiming is available 30 minutes prior to the start of an activity and ends 6 months after the activity concludes.



The Office of Continuing Medical Education and Lifelong Learning